

IT COUNCIL MEETING MINUTES



INFORMATION

DATE:	04/17/2024	START TIME:	10:30am	END TIME	12:00pm	LOCATION:	PRIMEX 46 Donovan St.
SUBJECT/PROJECT:	New Hampshire Information Technology Council (IT Council)						
PURPOSE:	Scheduled Public Meeting						
FACILITATOR:	Denis C. Goulet, Commissioner/CIO, Dept. of Information Technology						
ATTENDEES:	<p>IT Council Members:</p> <ul style="list-style-type: none"> • Maeve Dion, Chairman, Asst. Professor of Security Studies, UNH • Denis Goulet, Commissioner/CIO, NH Dept. of Information Technology • Joseph Mollica, Chairman, NH Liquor Commission • Brian Rae, CTO, Town of Goffstown • Thomas Trumbull, Merrimack County • Alexander Stone, Financial Data Manager • Lori Weaver, DHHS Commissioner • Steven Lavoie, Dept. of Safety, Assistant Commissioner • Dianne Martin, Director, Administrative Office of the Courts • David Scanlan, Secretary of State of New Hampshire • Bill Cass, Commissioner, Department of Transportation • Caitlin Davis, Director, NH Department of Education • Lindsey Stepp, Commissioner, Department of Revenue • Lindsey Courtney, Executive Director, OPLC • Michael Bourbeau, VP Information Systems, NE Delta <p>Guests:</p> <ul style="list-style-type: none"> • Kenneth Dunn, Deputy Commissioner, DoIT • Steven Kelleher, Director, DoIT Governance and Strategic Planning • Ken Weeks, CISO, DoIT • Doug Schelb, Deputy CISO, DoIT • Michael O'Neil, Director, DoIT BRMD • Bruce Smith, Asst. Director, DoIT BRMD • Amy Shambo, Red River • Mike Williams, Deputy Director, BRMD • Matthew Seaton, Office of the Courts • John Rademacher, Paloalto • Robert McDonald, Paloalto • Steve Cunha, Fortinet • Brandon Clark, SHI • Gina Powers, Rath, Young & Pignatelli • Bobby Collins, Rath, Young & Pignatelli • Marianne Casey, Netskope • Takhmina Rakhmatova, Assistant Director, Office of the Courts 						

ABSENTEES:	<ul style="list-style-type: none"> • Representative Karen Ebel, House of Representatives • Representative Steven Smith, House of Representatives • Caitlin, Davis, Director Dept. of Education • Bill Poirier, CIO/AVP, University of NH
ITEM #	AGENDA
1.	<p>Welcome: Denis C. Goulet. Commissioner/CIO</p> <ul style="list-style-type: none"> • Welcome everyone to the 1st IT Council meeting in 2024. • A special thank you to Cori Casey and PRIMEX for hosting this meeting. Cori gave an overview of PRIMEX.
	<p>Introductions, two new members of the IT Council</p> <ul style="list-style-type: none"> • Bill Cass, Commissioner, Dept. of Transportation • Brian Rae, CTO, Town of Goffstown
2.	<p>Motion to accept the minutes of 08/03/2022 IT Council meeting. Motion seconded. Minutes approved as written.</p>
3.	<p>Cybersecurity Update</p> <ul style="list-style-type: none"> • Ken Weeks, DoIT Chief Information Security Officer, presented a Cybersecurity Update to the IT Council. Discussion on: <ul style="list-style-type: none"> ○ NH Threat Brief (types of Cyber Threat Actors) <ul style="list-style-type: none"> ▪ Nation-State Actors (most dangerous) ▪ Cybercrime Organizations (most likely) ▪ Cyber Terrorists ▪ Hacktivists ▪ Insiders/Others ○ Whole of State Cybersecurity <ul style="list-style-type: none"> ▪ DoIT created a public-private partnership to achieve whole of state cybersecurity improvements (NH Dept of Information Technology, Environmental Services, Dept. of Safety, PRIMEX, NH Municipal Association, The Overwatch Foundation, The Atom Group) ○ What's Next for Cybersecurity Program Enhancements <ul style="list-style-type: none"> ▪ Cybersecurity Request for Information (RFI) – what's out there that we should consider? ▪ State and local Cybersecurity Grant Program (year 2) ▪ Third party risk management and mitigation ▪ Critical infrastructure
4.	<p>Budget and IT Strategy Update – Commissioner Denis Goulet</p> <ul style="list-style-type: none"> • Agency IT Planning (AITP) <ul style="list-style-type: none"> ○ Restructured templates ○ Strategic Meetings ○ Formalized Drafts and Completed Plans ○ Internal Review • Next Steps <ul style="list-style-type: none"> ○ Public viewable version ○ Align with budget planning ○ Align with Statewide IT Planning (SITP) <ul style="list-style-type: none"> ▪ Next SITP due in 2025 • Budget Planning <ul style="list-style-type: none"> ○ Received budget instructions ○ One-time funding expectations ○ Tighter expense pressure ○ Agency engagement ○ Evaluate agency needs ○ Formal Budget Development

5.	<p>User Experience Update – Kate Michener</p> <ul style="list-style-type: none"> • Website Redesign Project <ul style="list-style-type: none"> ○ Website template adoption by all Executive Branch agencies and Courts ○ Template includes AWS/Acquia hosting environment that lifts security burden ○ Roughly 60% of the way through migration ○ Next Steps: Business Services Portal and removing agency silos • Website Accessibility <ul style="list-style-type: none"> ○ Agency obligations under Title II of the Americans with Disability Act ○ Next steps: Federal government released new guidance on how to comply with ADA Title II
6.	<p>Enterprise Applications Modernization – Michael Williams</p> <ul style="list-style-type: none"> • BRMD Enterprise Applications <ul style="list-style-type: none"> ○ New teams within DoIT’s Business Relationship Management Division ○ Center of excellence approach ○ Facilitate both technology and work culture change ○ Four primary platforms (current state) <ul style="list-style-type: none"> • Salesforce • Enterprise Business Intelligence (EBI) • DevOps • Collaboration ○ Leverage Agile Practices ○ Common uses of enterprise applications & enterprise application software include <ul style="list-style-type: none"> • Accounting/ERP • Business Intelligence (BI) and analytics • Collaboration and communication • Content Management
7.	<p>Other Business</p> <ul style="list-style-type: none"> • Had a great turnout of outside vendors
8..	Motion to Adjourn, motion seconded

ACTION ITEMS			
ITEM #	DESCRIPTION	Assigned To	Due Date
	Post approved minutes to IT Council website	Cindy	
	Schedule next quarterly IT Council meeting	Cindy	
NEXT MEETING: TBD			